

# OAK LODGE

WATER SERVICES

OAK LODGE WATER SERVICES  
Minutes  
Board of Directors – Special Meeting  
August 24, 2017

Board of Directors - Members Present:

Jim Martin,	Chair
Susan Keil,	Vice Chair
Nancy Gibson,	Director
Lynn Fisher,	Director
Kevin Williams,	Director

Board of Directors - Members Absent:

None,

Oak Lodge Water District (OLWSD) Staff Present:

None,

Visitors Present:

Thelma Haggemiller, Local Resident

## SPECIAL MEETING

### 1. Call to Order / Pledge of Allegiance

Chair Martin called the Special Meeting of the Board of Directors to order at 4:30 pm PDT and the group immediately started the Special Meeting.

Introduction of new OLWS Operations Superintendent David Mendenhall.

### 2. Call for Public Testimony

No public testimony.

### 3. Discussion of Belt Press Purchase

Acting General Manager Jason Rice provided an overview of the proposed belt press purchase, shared information that the expected winning bid price is \$5,000 higher than the originally estimated \$20,000. Jason Rice informed the Board that the belt press had been personally inspected by Rich Ludlow and found in good condition and will offer flexibility and functional redundancy for the biosolids operations at the Water Reclamation Facility. Staff will then need to coordinate transport of the belt press to Oak Lodge would travel with the trailer to mount and bring back the belt press on the flatbed. We will continue to use both existing belt presses, and have the ability to take one press off line for repair. Total costs will be no more than \$50,000-60,000, and will all fall under the capital improvement program plan. This will leave money available to repair existing presses.

Director Kevin Williams commented on the record that review of this project carried with it a time-sensitive deadline, which required the Board to convene a special meeting to review and vote on the proposal. The deadline for bidding on the belt press was August 30, 2017. Director Williams requested that in the future deadlines such as these be put into the Board Packets to be publicly posted for review.

### 4. Public Comment Period

Thelma Haggemiller commented that there was no publicly posted agenda emailed to the interested parties list or posted to the website. Board requested that staff address this issue for future meetings. Acting GM Jason Rice said he would follow up to address the issue.

**Director Keil moved that the Board authorize Jason Rice to sign a purchase agreement with the Hayden Area Regional Sewer Board in the amount not to exceed \$35,000 for the purchase of the used Andritz 1.5 meter Belt Filter Press. Director Williams seconded the motion.**

**Ayes: Gibson, Fisher, Keil, Martin, Williams**

**Nays: None**

**The motion carried 5-0.**


Vice Chair Keil requested that the minutes from this Special Meeting be emailed to the interested parties list.

Chair Martin adjourned meeting at 4:43 p.m.

Respectfully submitted,

  
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Jason Rice  
Acting General Manager

Date: 9/20/19

  
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Jim Martin  
Chair, Board of Directors

Date: Sept. 19, 2017