



BUDGET COMMITTEE
[REMOTE] MEETING MINUTES – 6:00 P.M.
APRIL 26, 2022

Budget Committee – Members Present via Zoom:

Susan Keil	Board of Directors
Ginny Van Loo	Board of Directors
Paul Gornick	Board of Directors
Kevin Williams	Board of Directors
Heidi Bullock	Board of Directors
Mark Elliott	Citizen Representative
Amanda Gresen	Citizen Representative
Robert Weber	Citizen Representative
Ron Weigel	Citizen Representative

Oak Lodge Water Services Staff – Present via Zoom:

Sarah Jo Chaplen	General Manager
Gail Stevens	Finance Director
Aleah Binkowski-Burk	Human Resources/Payroll Manager
David Hawkins	Plant Superintendent
Jeff Page	Utility Operations Director
Brad Lyon	Water Field Operations Supervisor
Laural Casey	District Recorder
Alexa Morris	Outreach & Communications Specialist
Haakon Ogbeide	Water Systems Engineer
Antonio Canisales	Senior Accountant Lead

Consultants & Organizational Representatives Present via Zoom:

Jason Rice	Interim District Engineer
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1. Call to Order and Meeting Facilitation Protocols

Chair Gresen called the meeting to order at 6:03 p.m.

General Manager Chaplen welcomed everyone and asked District Recorder Casey to facilitate a roll call. District Recorder Casey facilitated the roll call of Budget Committee members, staff, and consultants.

General Manager Chaplen overviewed the general protocols of a virtual meeting due to the COVID-19 pandemic.

Director Keil asked when clarification questions should be asked. Finance Director Stevens stated questions could be asked after her presentation.

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2. Presentation of the Proposed Budget

Finance Director Stevens explained District financial policies and the funds of the Budget. She presented the fiscal year 2023 Proposed Budget.

The Budget Committee asked clarifying questions on various budget line items. Other question and comment topics included:

- Debt service
- FY 2023 rate implications of the proposed budget
- Communication plans for wastewater capital improvement projects.
- Software systems
- Energy use
- Alternate revenue sources
- General communication with customers
- Contingency funds

Plant Superintendent Hawkins and Water Services Engineer Ogbeide presented on wastewater treatment projects, including tertiary treatment and trunk main capacity.

The Budget Committee asked clarifying questions.

3. Recess Meeting

Chair Gresen recessed the meeting at 9:51 p.m. until April 26, 2022 at 6 p.m.

Respectfully submitted,

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Robert Weber
Chair, Budget Committee

Date: 4/27/2023

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Ron Weigel
Vice Chair, Budget Committee

Date: 4/19/2023