

# OAK LODGE

WATER SERVICES

## OAK LODGE WATER SERVICES

### Minutes

Board of Directors – Special Meeting 1:00 p.m.  
Wednesday, June 13, 2018

#### Board of Directors - Members Present:

Nancy Gibson, President  
Susan Keil, Vice President/Secretary  
Lynn Fisher, Treasurer  
Kevin Williams, Director  
Vacant Seat, Director,

#### Board of Directors - Members Absent:

none

#### Oak Lodge Water Services Staff Present:

None,

#### Visitors Present:

None.

### **Board of Directors Special Meeting—Executive Session**

#### **1. Call to Order / Pledge of Allegiance**

President Gibson convened the Special Meeting of the Board of Directors at 1:00 p.m. and led the Pledge of Allegiance.

#### **2. Call for Public Testimony**

There were no members of the public present.

#### **3. Executive Session**

President Gibson recessed the public meeting and convened the Executive Session at 1:02 p.m., regarding matters contained within ORS 192.660 (2)(i): to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

The Board discussed their observations of the General Manager's work and potential feedback to give her.

#### **4. Executive Session adjourned**

President Gibson closed the Executive Session at 1:53 p.m.

#### **5. Public Meeting Session restarted**

President Gibson opened the Special Meeting Session at 1:54 p.m. The decision was made to meet with the General Manager for her performance review on Monday, June 18<sup>th</sup>, to

request her to prepare some analysis of her performance and potential feed-back to the Board, and to order boxed dinners.

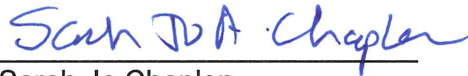
**6. Public Comment Period**

No public testimony. There were no members of the public present.

**7. Adjourn Special Board Meeting**

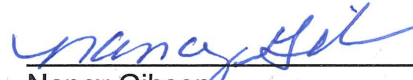
President Nancy Gibson adjourned the meeting at 2:01 p.m.

Respectfully submitted,



Sarah Jo Chaplen  
General Manager

Date: 07/17/18



Nancy Gibson  
President, Board of Directors

Date: 7-17-18