



**BOARD OF DIRECTORS  
REGULAR MEETING MINUTES – 5:30 P.M.  
SEPTEMBER 22, 2022**

**THIS MEETING WAS CONDUCTED REMOTELY VIA TELECONFERENCE.**

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**BOARD MEMBERS PRESENT:**

Paul Gornick	Oak Lodge Water Services
Kevin Williams	Oak Lodge Water Services
Chris Hawes	Sunrise Water Authority

**STAFF PRESENT:**

Wade Hathhorn	Sunrise Water Authority
Gail Stevens	Oak Lodge Water Services
Laural Casey	Oak Lodge Water Services

**ATTENDEES:**

Sarah Jo Chaplen	Oak Lodge Water Services
Jamey Pietzold	Sunrise Water Authority

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**1. Convene Regular Board Meeting**

Chair Hawes called the Board of Directors meeting to order at 5:32 p.m.

**2. Welcome Visitors & the Public**

There were two member representatives in attendance.

**3. Public Comment**

There were no public comments.

**4. Approval of Minutes**

**4.1 Approval of Minutes of the June 23, 2022 Budget Committee and Regular Meetings**

Chair Hawes called for a motion. Director Gornick moved to approve the June 23, 2022 minutes. Director Williams seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Directors Hawes, Gornick, and Williams.

MOTION CARRIED

## **5. Adoption of Consent Calendar**

- 5.1 Authorization of Checks for June, July, and August
- 5.2 Appoint Legal Counsel of Record
- 5.3 Appoint Insurance Agent of Record
- 5.4 Approve Resolution 2022-5 Authorizing Disposal of Surplus Property

Chair Hawes called for a motion. Director Williams moved to adopt the Consent Calendar. Director Gornick seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Directors Hawes, Gornick, and Williams.

MOTION CARRIED

## **6. Board Discussion**

- 6.1 Election of Officers for FY 2022-23

Chair Hawes called for nominations. Director Williams nominated Matt Tracy as Chair and Kevin Bailey as Vice Chair. Director Gornick seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Directors Hawes, Gornick, and Williams.

MOTION CARRIED

Director Gornick nominated Chris Hawes as Chair Pro-Tem. Director Williams seconded. Voting Aye: Directors Hawes, Gornick, and Williams.

MOTION CARRIED

- 6.2 2022 SDAO Best Practices

General Manager Hathhorn explained the Special Districts Association of Oregon (SDAO) best practices insurance discount for Board governance policies.

The Board asked clarifying questions regarding the policies, which were not included in the packet.

The agenda item was tabled for further discussion.

## **7. Monthly Items**

- 7.1 Financial Reports

Finance Director Stevens highlighted year-to-date water sales and electricity costs.

There were no questions regarding the Financial Reports.

Chair Pro-Tem Hawes acknowledged Board receipt of the Production and Financial Reports.

#### 7.2 Operations Report

General Manager Hathhorn overviewed the Operations Report highlighting high production in August and September, as well as Plant compressor failures.

There were Board questions about the failing compressors.

#### 7.3 Manager's Report

General Manager Hathhorn highlighted snowpack and Clackamas River flow conditions, the Fish on the Run campaign and other permit considerations in late summer, member agency conservation messaging, and the apprenticeship program.

There were Board questions and discussion regarding conservation and curtailment messaging, and the apprenticeship program.

#### 7.4 Business from the Board

There was none.

#### 6.2 2022 SDAO Best Practices

The tabled agenda item was taken up.

General Manager Hathhorn outlined the draft Board Governance Policies.

Director Gornick asked if members were Directors or Commissioners. General Manager Hathhorn stated the intergovernmental agreement names them as the Board of Directors.

Chair Pro-Tem Hawes called for a motion. Director Gornick moved to adopt the draft Board of Directors Roles and Responsibilities document as a permanent document of the North Clackamas County Water Commission. Director Williams seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Directors Hawes, Gornick, and Williams.

MOTION CARRIED

### **8. Adjourn Regular Meeting**

General Manager Hathhorn introduced Jamey Pietzold, Sunrise Water Authority Finance Director.

General Manager Hathhorn stated he would inform Directors Tracy and Bailey of their officer appointments.

Chair Pro-Tem Hawes adjourned the regular meeting at 6:35 p.m.