



**BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES – 6:00 P.M.
JUNE 23, 2022**

THIS MEETING WAS CONDUCTED REMOTELY VIA TELECONFERENCE.

BOARD MEMBERS PRESENT:

Paul Gornick	Oak Lodge Water Services
Susan Keil	Oak Lodge Water Services
Matt Tracy	City of Gladstone
Chris Hawes	Sunrise Water Authority
Kevin Bailey	Sunrise Water Authority

STAFF PRESENT:

Wade Hathhorn	Sunrise Water Authority
Gail Stevens	Oak Lodge Water Services
Laural Casey	Oak Lodge Water Services

ATTENDEES:

Sarah Jo Chaplen	Oak Lodge Water Services
Rusty Garrison	Clackamas River Water

1. Convene Public Hearing on Approved Budget

Chair Hawes called the Board of Commissioners meeting to order at 5:30 p.m.

Chair Hawes opened the hearing for public testimony at 5:31 p.m.

There were no members of the public present.

Hearing no further testimony, Chair Hawes closed the public hearing at 5:31 p.m.

2. Convene Regular Meeting

Chair Hawes convened the regular meeting at 5:31 p.m.

3. Approve Agenda

Chair Hawes called for a motion. Commissioner Gornick moved to approve the agenda. Commissioner Tracy seconded. Commissioner Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Gornick and Keil.

MOTION CARRIED

4. Public Comment

There were no members of the public present.

5. Approval of Minutes

4.1 Approval of Minutes of the March 24, 2022 Budget Committee and Regular Meetings

Commissioner Bailey moved to approve the March 24, 2022 minutes. Commissioner Tracy seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, and Bailey. Abstaining: Commissioners Gornick and Keil.

MOTION CARRIED

6. Adoption of Consent Calendar

5.1 Authorization of Checks for March, April, and May 2022

Chair Hawes called for a motion. Commissioner Gornick moved to approve the consent calendar as presented. Commissioner Bailey seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Gornick and Keil.

MOTION CARRIED

7. Board Discussion

6.1 Adopt FY 2022-23 Budget and Authorize Appropriations (Resolution 2022-2)

Finance Director Stevens highlighted the new NCCWC logo and overviewed the Approved Budget.

The Board asked clarifying questions regarding slow sand filter cost estimates.

Chair Hawes called for a motion. Commissioner Gornick moved to approve the Resolution 2022-2 adopting the approved FY 2022-23 Budget in the amount of \$11,892,622 and so authorize the stated appropriations for the fiscal year beginning July 1, 2022, as presented. Commissioner Keil seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Gornick and Keil.

MOTION CARRIED

6.2 Establish FY 2022-23 Wholesale Water Rate (Resolution 2022-3)

Finance Director Stevens overviewed the proposed resolution and FY 2022-23 wholesale water rate.

The Board asked clarifying questions regarding the calculation of the wholesale water rate increase.

Chair Hawes called for a motion. Commissioner Bailey moved to adopt Resolution 2022-3 setting the wholesale rate for FY 2022-23. Commissioner Gornick seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Gornick and Keil.

MOTION CARRIED

6.3 Authorize New Water Supply Agreement with CRW (Resolution 2022-4)

General Manager Hathhorn detailed the proposed water supply agreement with Clackamas River Water.

Chair Hawes called for a motion. Commissioner Bailey moved to adopt Resolution 2022-4 authorizing a 20-year water supply agreement with CRW. Commissioner Tracy seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Gornick and Keil.

MOTION CARRIED

6.4 Initiate FY 2021-22 Audit

Finance Director Stevens overviewed the engagement letter with Moss Adams.

The Board asked clarifying questions regarding the original Moss Adams contract and the recruitment of financial auditors.

Chair Hawes called for a motion. Commissioner Keil moved to authorize the General Manager to engage Moss Adams for the fiscal year 2021-22 audit as presented. Commissioner Gornick seconded. Chair Hawes asked Recorder Casey to conduct a roll call vote. Voting Aye: Commissioners Tracy, Hawes, Bailey, Gornick and Keil.

MOTION CARRIED

8. Monthly Items

7.1 Financial Reports

Finance Director Stevens highlighted the current fiscal year's production and revenue data compared to fiscal year 2021.

There were no questions regarding the Financial Reports.

Chair Hawes acknowledged Board receipt of the Production and Financial Reports.

7.2 Operations Report

General Manager Hathhorn overviewed the Operations Report.

There were no questions regarding the Operations Report.

7.3 Manager's Report

General Manager Hathhorn highlighted the new logo and thanked OLWS staff member, Alexa Morris, for her work reviewing the submissions. He overviewed the Manager's Report including snowpack and river levels, CRW Plant Manager recruitment, the 12-month production average, and the dissolution of the Clackamas Regional Water Supply Commission.

The Board asked questions regarding the Plant Operator apprenticeship program.

7.4 Business from the Board

There were none.

9. Adjourn Regular Meeting

Chair Hawes adjourned the regular meeting at 6:14 p.m.