



**OAK LODGE WATER SERVICES
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
JUNE 18, 2024**

Board of Directors

Susan Keil	Chair
Kevin Williams	Vice Chair
Paul Gornick	Treasurer
Ginny Van Loo	Director
Heidi Bullock	Director

Oak Lodge Water Services Staff

Brad Albert	Interim General Manager
Gail Stevens	Finance Director
David Hawkins	Plant Superintendent
Lindsey Kangiser	HR/Payroll Manager
Laural Casey	District Recorder

Consultants & Organizational Representatives

Tommy Brooks	Cable Huston
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1. Call to Order

Chair Keil called the meeting to order at 6:00 p.m.

2. Call for Public Comment

Joe Macdonald provided comment on the change to monthly billing. The Board provided information on the new monthly billing program.

3. Consent Agenda

Items on the Consent Agenda included:

- The April 2024 Financial Report, and
- May 21, 2024 Board Meeting Minutes.

Director Van Loo moved to approve the Consent Agenda. Treasurer Gornick seconded.

There were questions regarding the Monthly Financial Report.

District Recorder Casey conducted a roll call vote. Voting Aye: Directors Keil, Williams, Gornick, Van Loo,

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and Bullock.

MOTION CARRIED

4. Public Hearing: FY 2025 Proposed Rates

Chair Keil stated the purpose and gave opening statements before convening the public hearing at 6:10 p.m.

Chair Keil acknowledged the submitted written comments.

Trent Udovick asked why the rates were being increased again and how customers were supposed to pay the increased rates.

Teresa Zak spoke on federal funds available to local governments for drinking water projects.

There were questions from the audience regarding Tertiary Wastewater Treatment and General Obligation Bonds.

Darlene Pasieczny asked where more information on future financial modeling could be found and where to direct comments in support of federal funding at the special district level.

Kathie Steele read prepared remarks that were entered into the record.

Paul Savas spoke about Capital Improvement Plans, asked for information on project funding, and provided historical context to City of Gladstone billing.

There were questions from the audience regarding consolidation cost savings.

Director Keil encouraged customer engagement, including becoming an elected official and volunteering for the Budget Committee.

David Bollman asked about the dollar amount associated with the rate increase and inquired about discounts when homes are unoccupied.

Chair Keil closed the public hearing at 7:13 p.m.

Chair Keil announced the new regular meeting time, effective July 2024. Meetings will be held on the second Tuesday at 4 pm.

5. Consideration of Resolution No. 2024-0029 Adopting Fiscal Year 2025 Schedule of Rates, Fees, and Other Charges for Oak Lodge Water Services Authority with an Effective Date of July 1, 2024.

The Board asked questions regarding Backflow Device Testing fees.

Treasurer Gornick moved to approve Resolution No. 2024-0029 adopting Fiscal Year 2025 Schedule of

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Rates, Fees, and Other Charges. Vice Chair Williams seconded. District Recorder Casey conducted a roll call vote. Voting Aye: Directors Keil, Williams, Gornick, Van Loo, and Bullock.

MOTION CARRIED

6. Business from the Board

Vice Chair Williams announced Director Bullock as liaison to the Regional Water Providers Consortium.

Chair Keil and Director Van Loo provided updates on monthly liaison activities.

7. Department Reports

The Management Team provided highlights from their written reports, including a reminder about the Oak Grove Community Festival.

The Board asked clarifying questions and asked for the billing team to reach out to public commenters who indicated interest in the Financial Assistance Utility Rate Relief Program.

The Board asked members of the public in attendance about their monthly billing preference.

8. Recess to Executive Session

Chair Keil recessed to executive session at 7:29 p.m. under ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent, and 192.660(2)(f) to consider information or records that are exempt by law from public inspection.

9. Adjourn Executive Session

Chair Keil adjourned the executive session at 7:52 p.m.

Director Bullock moved to proceed with a direct appointment of Brad Albert to the open General Manager position and to delegate to the HR Subcommittee the responsibility of negotiating a contract for Board approval. Treasurer Gornick seconded. District Recorder Casey conducted a roll call vote. Voting Aye: Directors Keil, Williams, Gornick, Van Loo, and Bullock.

MOTION CARRIED

10. Adjourn Meeting

Chair Keil adjourned the meeting at 7:53 p.m.

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Respectfully submitted,

Susan Keil

Susan Keil
Chair, Board of Directors

Date: 7/17/2024

Kevin Williams

Kevin Williams
Vice Chair, Board of Directors

Date: 7/9/2024