

# NORTH CLACKAMAS COUNTY WATER COMMISSION

September 28, 2023

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## **Agenda Item 5.1**

**Subject:** Authorization of Checks for June, July, and August 2023

**Presenter(s):** Gail Stevens, Finance Director

**Board Action:** The Board is requested to formally authorize the check runs.

**Attachments:** Bank Reconciliation Checks by Date Report

**Background:** The Board is responsible for reviewing and approving monthly check runs.

**Analysis:** In the three-month period June - August 2023, there were 34 electronic withdrawals totaling \$313,736.72 and 94 valid checks issued numbered 30859 through 30952 totaling \$692,861.01 – total period payments of \$1,006,597.73. There were no voided checks during current period.

**Options:** None

**Staff Recommendation:** Approve check run as presented for June, July, and August 2023.

**Draft Motion:** Move to approve all checks and electronic withdrawals for the period June, July, and August 2023 totaling \$1,006,597.73 noting there were no voided checks from the current periods.

Bank Reconciliation  
 Checks by Date  
 User: Gail  
 Printed: 09/26/2023 - 7:20PM  
 Cleared and Not Cleared Checks  
 Print Void Checks

**ACH Disbursement Activity**

Number	Issue Date	Vendor	Comment	Module Void	Amount	
0	6/2/2023	Internal Revenue Service-ACH		AP	3,630.08	
0	6/2/2023	OR Department of Revenue		AP	1,096.02	
0	6/2/2023	Payroll Direct Deposit	DD 00003.05.2023	PR	7,708.89	
0	6/6/2023	Portland General Electric		AP	34,258.99	
0	6/12/2023	Wells Fargo Remittance Ctr MC		AP	5,820.06	
0	6/12/2023	Public Employees		AP	15.00	
0	6/16/2023	Internal Revenue Service-ACH		AP	4,184.38	
0	6/16/2023	OR Department of Revenue		AP	1,250.62	
0	6/16/2023	Payroll Direct Deposit	DD 00001.06.2023	PR	8,562.11	
0	6/27/2023	Public Employees		AP	9,054.90	
0	6/30/2023	Internal Revenue Service-ACH		AP	3,657.86	
0	6/30/2023	OR Department of Revenue		AP	1,166.63	
0	6/30/2023	Payroll Direct Deposit	DD 00002.06.2023	PR	8,843.33	
0	7/7/2023	Portland General Electric		AP	60,434.75	
0	7/9/2023	Wells Fargo Remittance Ctr MC		AP	1,588.66	
0	7/12/2023	Public Employees		AP	3,327.33	
0	7/14/2023	Internal Revenue Service-ACH		AP	5,140.36	
0	7/14/2023	OR Department of Revenue		AP	1,655.06	
0	7/14/2023	Payroll Direct Deposit	DD 00001.07.2023	PR	11,839.42	
0	7/27/2023	Public Employees		AP	5,540.95	
0	7/28/2023	Internal Revenue Service-ACH		AP	4,389.04	
0	7/28/2023	OR Department of Revenue		AP	1,379.42	
0	7/28/2023	Payroll Direct Deposit	DD 00002.07.2023	PR	10,130.15	
0	8/1/2023	Wells Fargo Banks		AP	-	
0	8/7/2023	Portland General Electric		AP	66,428.79	
0	8/9/2023	Wells Fargo Remittance Ctr MC		AP	11,243.59	
0	8/11/2023	Internal Revenue Service-ACH		AP	4,431.43	
0	8/11/2023	OR Department of Revenue		AP	1,388.46	
0	8/11/2023	Payroll Direct Deposit	DD 00001.08.2023	PR	10,183.39	
0	8/11/2023	Public Employees		AP	4,698.74	
0	8/25/2023	Internal Revenue Service-ACH		AP	4,403.40	
0	8/25/2023	OR Department of Revenue		AP	1,383.73	
0	8/25/2023	Payroll Direct Deposit	DD 00002.08.2023	PR	10,171.33	
0	8/25/2023	Public Employees		AP	4,729.85	
ACH Disbursement Activity Subtotal					34	313,736.72
Voiced ACH Activity						-
<b>Adjusted ACH Disbursement Activity Subtotal</b>						<b>313,736.72</b>

**Paper Check Disbursement Activity**

Number	Issue Date	Vendor	Comment	Module Void	Amount
30859	6/2/2023	Cintas Corporation - 463		AP	83.71
30860	6/2/2023	Cintas Corporation No. 2		AP	99.00
30861	6/2/2023	Ferguson Enterprises, Inc.		AP	29.65
30862	6/2/2023	Green Wrench Heavy Equipment LLC		AP	1,700.50
30863	6/2/2023	OHA Cashier		AP	10,800.00
30864	6/2/2023	Joe Rogers		AP	605.00
30865	6/2/2023	SAIF Corporation		AP	9,008.38
30866	6/2/2023	Timothy Schrupp		AP	605.00
30867	6/2/2023	Team Electric Company		AP	395.00
30868	6/2/2023	Verizon Wireless		AP	533.12
30869	6/9/2023	Bureau of Labor and Industries		AP	1,579.22
30870	6/16/2023	AFLAC		AP	388.26
30871	6/16/2023	Clackamas River Water District		AP	120,984.53
30872	6/16/2023	Hasa, Inc		AP	3,304.08
30873	6/16/2023	NW Natural		AP	125.35
30874	6/16/2023	Oak Lodge Water Services Authority		AP	4,030.00
30875	6/16/2023	OR Dept of State Lands		AP	386.00
30876	6/16/2023	Precision Countertops Inc		AP	10,299.80
30877	6/16/2023	Pump Dynamics, LLC		AP	4,912.14
30878	6/16/2023	Stein Oil Co.		AP	169.96
30879	6/16/2023	WIN-911 Software		AP	2,400.00
30880	6/23/2023	Atlas Copco Compressors Inc		AP	756.37
30881	6/23/2023	Cintas Corporation - 463		AP	95.73
30882	6/23/2023	Cintas Corporation No. 2		AP	99.00
30883	6/23/2023	Forklift Services of Oregon		AP	1,470.56
30884	6/23/2023	Goble Sampson Associates Inc.		AP	2,414.00
30885	6/23/2023	Hach Company		AP	44.52

Bank Reconciliation

Checks by Date

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Cleared and Not Cleared Checks

Print Void Checks

30886	6/23/2023	Hasa, Inc	AP	4,158.96
30887	6/23/2023	Oregon City Garbage Co.	AP	52.90
30888	6/23/2023	Portland Engineering Inc.	AP	50.00
30889	6/23/2023	Pump Dynamics, LLC	AP	7,345.00
30890	6/23/2023	Stein Oil Co.	AP	438.65
30891	6/23/2023	Verizon Wireless	AP	1,129.43
30892	6/30/2023	Brent C. Hofer Painting LLC	AP	3,900.00
30893	6/30/2023	Cascade Columbia Distribution	AP	1,160.00
30894	6/30/2023	Cintas Corporation - 463	AP	83.71
30895	6/30/2023	Forklift Services of Oregon	AP	433.56
30896	6/30/2023	Larry Potter Landscape Services	AP	1,952.50
30897	6/30/2023	Pamplin Media Group	AP	259.72
30898	6/30/2023	Ring Bender LLP	AP	678.25
30899	6/30/2023	Special Districts Insurance Sv	AP	5,657.86
30900	6/30/2023	Stantec Consulting Services Inc.	AP	34,561.25
30901	6/30/2023	Team Electric Company	AP	9,501.00
30902	6/30/2023	UPS	AP	27.57
30903	7/14/2023	Clackamas River Water District	AP	117,194.03
30904	7/14/2023	FILMTEC CORPORATION	AP	5,509.00
30905	7/14/2023	Hasa, Inc	AP	3,588.00
30906	7/14/2023	NW Natural	AP	128.96
30907	7/14/2023	Oak Lodge Water Services Authority	AP	4,030.00
30908	7/14/2023	Stantec Consulting Services Inc.	AP	9,647.50
30909	7/14/2023	Stein Oil Co.	AP	120.83
30910	7/14/2023	Sunrise Water Authority	AP	5,590.08
30911	7/14/2023	Univar USA Inc	AP	3,819.98
30912	7/21/2023	Oregon Business Forms	AP	53.13
30913	7/21/2023	Oregon City Garbage Co.	AP	52.90
30914	7/21/2023	Portland Engineering Inc.	AP	125.00
30915	7/21/2023	Pump Dynamics, LLC	AP	9,875.57
30916	7/21/2023	RH2 Engineering, Inc	AP	15,082.11
30917	7/21/2023	UPS	AP	257.88
30918	7/21/2023	Verizon Wireless	AP	772.14
30919	7/28/2023	AFLAC	AP	388.26
30920	7/28/2023	Alexin Analytical Laboratories	AP	2,835.00
30921	7/28/2023	Cintas Corporation - 463	AP	263.15
30922	7/28/2023	Cintas Corporation No. 2	AP	99.00
30923	7/28/2023	Clackamas River Water Provider	AP	40,286.25
30924	7/28/2023	Hach Company	AP	2,711.00
30925	7/28/2023	Hasa, Inc	AP	5,456.88
30926	7/28/2023	IDEXX Distribution Corp	AP	2,168.85
30927	7/28/2023	Oak Lodge Water Services Authority	AP	4,404.00
30928	7/28/2023	Ring Bender LLP	AP	2,169.75
30929	7/28/2023	Special Districts Insurance Sv	AP	8,562.37
30930	7/28/2023	Stein Oil Co.	AP	188.37
30931	7/28/2023	Taurus Power & Controls, Inc.	AP	2,181.00
30932	7/28/2023	Trotter & Morton - Portland	AP	4,246.00
30933	7/28/2023	Univar USA Inc	AP	6,399.97
30934	8/4/2023	Field Instruments & Controls, Inc.	AP	590.37
30935	8/4/2023	Forklift Services of Oregon	AP	207.12
30936	8/4/2023	NW Natural	AP	107.69
30937	8/15/2023	Clackamas River Water District	AP	137,424.36
30938	8/15/2023	Emery & Sons Construction Group, LLC	AP	2,023.01
30939	8/15/2023	Green Wrench Heavy Equipment LLC	AP	788.25
30940	8/15/2023	Hasa, Inc	AP	3,433.56
30941	8/15/2023	Oregon City Garbage Co.	AP	55.65
30942	8/15/2023	Platt Electric	AP	404.46
30943	8/15/2023	Portland Engineering Inc.	AP	50.00
30944	8/15/2023	Special Districts Insurance Sv	AP	19,683.40
30945	8/15/2023	Stein Oil Co.	AP	277.37
30946	8/15/2023	Sunrise Water Authority	AP	11,873.52
30947	8/15/2023	Univar USA Inc	AP	1,339.99
30948	8/15/2023	UPS	AP	20.63
30949	8/18/2023	Pump Dynamics, LLC	AP	6,816.78
30950	8/25/2023	ABC Fire Extinguisher, Inc.	AP	570.00
30951	8/25/2023	Joe Rogers	AP	20.19
30952	8/25/2023	Stein Oil Co.	AP	258.46
Voided Paper Check Disbursement Activity				-
<b>Adjusted Paper Check Disbursement Activity Subtotal</b>			<b>94</b>	<b>692,861.01</b>

Bank Reconciliation

Checks by Date

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Cleared and Not Cleared Checks

Print Void Checks

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Total Void Check Count:	-
Total Void Check Amount:	-
Total Valid Check Count:	128.00
Total Valid Check Amount:	1,006,597.73
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