

# **OAK LODGE WATER SERVICES DISTRICT**

## **BOARD OF DIRECTORS**

### **SPECIAL MEETING**



**March 30, 2022**

**“Enhancing Our Community’s Water Environment”**



**REMOTE MEETING**

Board Attendance by Zoom Video/Telephone

Public Attendance by Telephone Only

**March 30, 2022 at 9:00 a.m.**

1. Call to Order and Meeting Facilitation Protocols

2. Call for Public Comment

*Members of the public are welcome to testify for a maximum of three minutes on agenda items.*

3. Candidate Interviews

a. Heidi Bullock

b. Myron Martwick

4. Board Deliberation

5. Adjourn Regular Meeting



## AGENDA ITEM

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<b>Title</b>	Call for Public Comment
<b>Item No.</b>	2
<b>Date</b>	March 30, 2022

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### Summary

The Board of Directors welcomes comment from members of the public.

Written comments may not be read out loud or addressed during the meeting, but all public comments will be entered into the record.

The Board of Directors may elect to limit the total time available for public comment or for any single speaker depending on meeting length.

## AGENDA ITEM

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<b>Title</b>	Candidate Interviews
<b>Item No.</b>	3
<b>Date</b>	March 30, 2022

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### Summary

The Board of Directors interviews and appoints eligible candidates to fill open positions for the remainder of unexpired terms.

Position 2 is currently open with a term through June 30, 2025. The Board's appointee will be eligible to run as the incumbent in the May 2023 election to fill the remaining two years of the position's term.

### Eligibility Requirements

- Reside within the District.
- Be a registered voter.
- Submit a complete Board of Directors Application and supporting materials.

The Board of Directors will interview candidates in the order applications were received.

### Attachments

1. Sample Interview Questions
2. Application Materials for Heidi Bullock
3. Applications Materials for Myron Martwick



6. Tell us about any experience you may have providing policy guidance to an organization or business with more than 20 employees?
  
7. What experiences do you have making decisions regarding financial policies, budgets, rates, grants and bonds or other financial borrowing instruments?
  
8. How would you handle a 4-1 vote on the OLWS Board, if you were the one?
  
9. A position on this Board will require more hours per month than simply attending Board meetings. There is reading to prepare for meetings, along with other community meetings that are part of the responsibilities. Are you aware of that time commitment and can you meet it?
  
10. What are your thoughts on running for an elected position?

We would be happy to answer any questions you may have at this time.



## BOARD OF DIRECTORS APPLICATION

The Oak Lodge Water Services Board of Directors is comprised of five elected officials. The Board of Directors will interview and appoint candidates to fill open positions for the remainder of unexpired terms. Appointees will be eligible to run as the incumbent in the next Special District election.

To be considered a candidate for appointment to the Board of Directors, answer all the questions below. Use additional pages as needed. Please also submit personal and professional resumes.

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### Personal Information

Name Heidi Bullock

Address [REDACTED]

Phone [REDACTED] Email heidibullock@comcast.net

Employer Port of Portland Title Environmental Program Manager

Are you an elector<sup>1</sup> of the District?  Yes  No

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### Why do you think you would be a good candidate for the Board?

See the list of skills, knowledge and experience attached.

### Why would you like to serve in this capacity?

Clean drinking water and healthy rivers and watersheds are important to me and our community, and I would be honored to have the opportunity to apply my skills, especially in environmental science, to ensure those resources continue to be available and provided to the community.

My reason and goal is simply not to fulfill a civic responsibility but to give something back to the community and help shape policy. I am also excited about the process of reorganizing as a Joint Water and Sanitary Authority.

<sup>1</sup> All candidates must reside within the District and be registered voters.

List your volunteer and community involvement. Include dates, responsibilities, and other information you feel may be relevant.

Portland Utility Board Member (2018-2021); Co-Chair for two years

List other professional organizations and/or community activities in which you participate.

I was a founding board member of the non-profit organization Women in Environment (WIE) where I served on the board of directors for over five years and served as treasurer for two years.

I have served on steering committees for the Northwest Environmental Conference and the Washington Hydrogeology Symposium.

Signature Heidi Bullock Date March 4, 2022

You may submit this application and supporting materials to the Oak Lodge Water Services District Recorder in person, by email, or by postal mail.

Email: [laural@olwsd.org](mailto:laural@olwsd.org)

District Offices: 14496 SE River Road, Oak Grove, OR 97267



**Skills or knowledge that would be relevant:**

1. M.S. degree in Hydrology
2. Groundwater pump and treat facility operations - 5 years
3. Laboratory analysis experience - analyzing both air and water samples
4. Developed and led a cost-effective monitoring program for an in-situ bioremediation feasibility study, which employed a combination of fixed laboratory and field analyses.
5. Groundwater studies including pumping tests and tracer tests
6. Project Management and Finance - strong project management skills and experience, can read and understand a balance sheet
7. Staff Management and Resource Planning - leading a diverse project team that includes working with internal and external legal and technical resources

**Work experience that would add to my qualifications:**

1. Port of Portland Environmental Program Manager - I currently lead a cross-disciplinary team that includes internal Port staff, in-house and outside counsel, and external contractors and experts where I manage scopes, budgets, and schedules on projects with high fiscal impacts, long duration, high litigation risk and high regulatory profiles.
2. Environmental Engineering Firm Business Unit Manager - I was responsible for management of staff and workload allocation. Duties also included strategic planning and preparing and tracking operating budgets.
3. Environmental Scientist - I conducted groundwater pump and treat facility operations, on-site laboratory analyses, various groundwater studies, site investigations, and provided remediation and regulatory assistance.

In my current role at the Port of Portland I manage and lead a cross-disciplinary team with consensus-based decision-making processes. This also includes working closely with many internal and external stakeholders with diverse interests and viewpoints.

I am an active participant that is working to shape the workplace culture through conscious improvement efforts around diversity and inclusion as well as intervention to eliminate barriers to individual and organizational success. I am also responsible for preparing and implementing my department's social equity plan.



*Heidi Bullock is an environmental program manager with the Port of Portland who is working with a team on cleaning up the Portland Harbor in a way that is protective of the health of Portlanders and the environment and affordable for the region. Heidi has worked in the environmental industry for over twenty years serving in a variety of technical and management roles. As a scientist she has experience with site investigations, feasibility studies, remedial design and operations, and laboratory analysis work. She also has experience managing both projects and staff. Her project management experience includes project scoping, proposal and budget preparation, project/team coordination, and technical report preparation and review. Heidi also has executive management experience serving as the Portland Business Unit Manager for an environmental engineering consulting firm for three years before joining the Port of Portland.*

*Heidi believes that everyone has the right to clean air and water and values her work in protecting and preserving those resources.*

*Heidi holds a B.S. in Applied Biology from Utah State University and an M.S. in Hydrology from the University of Idaho.*

*Heidi enjoys running and hiking in Oregon and loves her doodle and burritos.*

*Please email [heidibullock@comcast.net](mailto:heidibullock@comcast.net) or phone [REDACTED] to contact Heidi.*



## BOARD OF DIRECTORS APPLICATION

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### Personal Information

Name Myron Martwick

Address 15122 SE River Forest Dr. , Oak Grove, OR 97267-2510

Phone 503-653-0360 Email martwick1961@comcast.net

Employer Retired Title \_\_\_\_\_

Are you an elector<sup>1</sup> of the District?  Yes  No

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### Why do you think you would be a good candidate for the Board?

I served on the OLWD Board from 2005 to 2015. I have knowledge of the Board's function and fully support the process of transitioning the governance of the OLWSD to an Authority.

### Why would you like to serve in this capacity?

I believe I have the background to contribute to the governance of OLWSD. In addition to being a past member of the OLWD Board, I served on the OLSD district committee that developed the plan for the modernization of the water treatment plant. I also served on the Citizens Advisory Committee for surface water management.

<sup>1</sup> All candidates must reside within the District and be registered voters.

List your volunteer and community involvement. Include dates, responsibilities, and other information you feel may be relevant.

I served on the Citizens Advisory Committee for the Clackamas County Enhanced Law Enforcement District and on the Clackamas County Sheriff's ELED Budget Committee for 9 years.

List other professional organizations and/or community activities in which you participate.

Signature Myron Marturck Date 3/7/2022

You may submit this application and supporting materials to the Oak Lodge Water Services District Recorder in person, by email, or by postal mail.

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## AGENDA ITEM

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<b>Title</b>	Board Deliberation
<b>Item No.</b>	4
<b>Date</b>	March 30, 2022

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### Summary

The Board of Directors will deliberate to determine which candidate to appoint to Position 2 for the remainder of the unexpired term.

Formal appointment and administration of the Oath of Office will occur at the beginning of the next regularly scheduled meeting.