



**BOARD OF DIRECTORS
[REMOTE] REGULAR MEETING MINUTES – 6:00 P.M.
May 18, 2021**

Board of Directors – Members Present via Zoom:

Paul Gornick	President
Ginny Van Loo	Secretary/Vice President
Mark Knudson	Treasurer
Susan Keil	Director
Kevin Williams	Director

Oak Lodge Water Services Staff – Present via Zoom:

Sarah Jo Chaplen	General Manager
Jason Rice	District Engineer
Aleah Binkowski-Burk	Human Resources/Payroll Manager
Gail Stevens	Finance Director
David Mendenhall	Plant Operations Superintendent
Jeff Page	Utility Operations Director
Brad Lyon	Field Operations Supervisor
Laural Casey	District Recorder
Alexa Morris	Outreach & Communication Specialist

Consultants & Presenters – Present via Zoom:

Tommy Brooks	Cable Huston
Mitra Anoushiravani	Oak Lodge Governance Project Steering Committee
Jane Civiletti	Oak Lodge Governance Project Steering Committee

1. Call to Order & Meeting Facilitation Protocols

President Gornick called the meeting to order at 6:00 p.m.

General Manager Chaplen welcomed everyone and asked District Recorder Casey to facilitate a roll call. District Recorder Casey facilitated the roll call of Board members, staff, and consultants.

General Manager Chaplen introduced Sherry French, President of the Clackamas River Water Board of Commissioners, visiting in an official capacity.

General Manager Chaplen overviewed the general protocols of a virtual meeting due to the COVID-19 pandemic.

2. Call for Public Comment

President Gornick asked District Recorder Casey if any written comments had been submitted. District Recorder Casey stated there was none.

OAK LODGE WATER SERVICES
Board of Directors Regular Meeting Minutes for May 18, 2021
Page 2 of 4

President Gornick asked District Recorder Casey if there were any members of the public in attendance. District Recorder Casey stated there was one.

There was no comment.

3. Monthly Update: Oak Lodge Governance Project

Oak Lodge Governance Project (OLGP) Steering Committee members, Mitra Anoushiravani and Jane Civiletti, provided an update on OLGP's continued work and community outreach.

Director Keil asked what type of District data had been requested by OLGP. Ms. Anoushiravani and District Engineer Rice provided the scope of data that had been provided.

4. Consent Agenda

Director Williams identified a scrivener's error in the April 14, 2021 meeting minutes. District Recorder Casey noted the change.

The Board asked questions related to the Monthly Financial Report.

Treasurer Knudson moved to approve the Consent Agenda with the amendment to the April 14, 2021 meeting minutes. Director Keil seconded. President Gornick asked District Recorder Casey to conduct a roll call vote to approve the Consent Agenda. Voting Aye: President Gornick; Secretary/Vice President Van Loo; Treasurer Knudson; Directors Keil and Williams.

MOTION CARRIED

5. Public Hearing for Fiscal Year 2021-22 Approved Budget

President Gornick stated the purpose of the public hearing and opened the hearing for public testimony.

President Gornick asked District Recorder Casey if any written comments had been submitted. District Recorder Casey stated there were none.

President Gornick asked District Recorder Casey if there were any members of the public in attendance. District Recorder Casey confirmed that there were three.

There were no comments.

Hearing no further testimony, President Gornick closed the public hearing.

6. Consideration of Resolution No. 2021-04 Adopting the Fiscal Year 2021-22 Budget

Finance Director presented the Approved Budget.

The Board asked questions and deliberated various aspects of the Budget. Treasurer Knudson

OAK LODGE WATER SERVICES
Board of Directors Regular Meeting Minutes for May 18, 2021
Page 3 of 4

thanked the citizen members of the Budget Committee for their volunteer service, noting Chair Gresen's valuable facilitation.

Director Williams moved to adopt Resolution No. 2021-04 adopting the fiscal year 2021-2022 Approved Budget and make appropriations. Treasurer Knudson seconded. President Gornick asked District Recorder Casey to conduct a roll call vote to adopt Resolution No 2021-04. Voting Aye: President Gornick; Treasurer Knudson; Directors Keil and Williams. Voting Nay: Secretary/Vice President Van Loo.

MOTION CARRIED

7. Call for Public Comment

President Gornick asked District Recorder Casey if there were any members of the public still in attendance. District Recorder Casey confirmed there were two.

Neil Schulman thanked the Board for their continued partnership with the North Clackamas Watersheds Council.

8. Business from the Board

The Board members reported on their Community Liaison assignments.

9. Departments Reports

- **Finance**

The Board asked questions related to delinquent accounts and use of the ECAP funds.

- **Technical Services**

There were no questions. President Gornick thanked Outreach and Communications Specialist Morris for the updated Social Media Report.

- **Field Operations**

There were questions related to in-house paving projects. Water Operations Supervisor Lyon explained the projects that would be considered. Utility Operations Director Page noted the current work to piggy-back on a local paving contract.

- **Plant Operations**

The Board commended Plant Superintendent Mendenhall on various aspects of his Department Report.

Plant Superintendent Mendenhall provided an update on the National Pollution Discharge Elimination System permit.

OAK LODGE WATER SERVICES
Board of Directors Regular Meeting Minutes for May 18, 2021
Page 4 of 4

10. Adjourn Meeting

President Gornick adjourned the meeting at 7:45 p.m.

Respectfully submitted,

DocuSigned by:

1620A8ECA69E4B2

Paul Gornick
President, Board of Directors

Date: 6/16/2021

DocuSigned by:

4D6F403A0550443

Ginny Van Loo
Secretary/Vice President, Board of Directors

Date: 6/21/2021